

**Employment Application – HIGH SCHOOL PAGES**

**Athol Public Library \* 568 Main Street \* Athol, Massachusetts 01331  
978-248-9515**

Date \_\_\_\_\_ Position Applied For \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_  
(Number and Street) (Town) (State) (Zip)

**EDUCATION**

School	Name	Course of Study	Year in High School
High School			
Other			

**EMPLOYMENT RECORD**

Are you employed now? \_\_\_\_\_

Employer/Company	Dates	Duties	Reason for Leaving

**REFERENCES (Not a relative or friend please)**

Please list the names, addresses, and telephone numbers of two people who we may contact about your possible employment.

Name	Address	Telephone Number	Relationship

**AFTERSCHOOL ACTIVITIES**

Please list any sports, clubs, or other outside activities you participate in:

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(Over)

**MISCELLANEOUS**

Date you can start \_\_\_\_\_

Are there times or days you are not available to work? \_\_\_\_\_

*Person to be contacted in an emergency:*

Name \_\_\_\_\_ Telephone (day) \_\_\_\_\_ (evening) \_\_\_\_\_

Address \_\_\_\_\_  
(Number, Street) (Town) (Zip)

**SPECIAL SKILLS**

Please check any of the following skills or experience you have:

- Typing/keyboarding     Word processing     Computers
- Filing     Photocopiers     Library experience
- Telephone systems     Internet     Serving the public

**COMMENTS**

Please use this space to comment on your reasons for applying for this job, including remarks about any special skills, talents, or abilities that would make you a good candidate to work here.

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