

Job Opening

Athol Public Library

Full Time Library Technician - Young Adult Specialist

Deadline – June 15, 2026

Full job description is available at the library and at www.athollibrary.org.

The Athol Public Library is seeking a Full Time Library Technician for 34 – 37 hours per week, five days per week, including some Tuesday evenings. The Teen Specialist position also serves the public in the Adult department and at the circulation desk, and collaborates with Children's staff to provide services and programs for children and tweens. Applicants must enjoy working with the public, especially teens and tweens.

Duties include:

- Teen services and programs, including but not limited to book discussions, community service projects, teen and tween crafts, games, Dungeons and Dragons, Teen Advisory Committee, scavenger hunts, art exhibits, and take - home activity kits.
- Assisting patrons of all ages at the circulation desk and computers, technology help for all ages.
- Preparing overdue notifications.
- Ordering and processing young adult materials.
- Overseeing and providing library instruction for teen volunteers, mentoring and supervising volunteers.
- Outreach to and collaboration with the schools, homeschoolers, and community partners.

Qualifications include the ability to work well with the public, knowledge of library principles, methods, and practices, ability to accomplish physical tasks including lifting, bending, and standing for periods of time, ability to maintain confidentiality of library records, and knowledge of computer operation.

Minimum requirements are a Bachelors degree, or graduation from high school supplemented by college coursework and appropriate experience, or combination of education and experience demonstrating relevant knowledge, skills, and abilities. Two years full time library experience.

Union position, Grade 8. EOE/AEE